



ARONAI COLLEGE, KOKRAJHAR
CONSTITUTION OF THE STUDENTS' UNION

1. Name: The representative body of the students of Aronai College, Kokrajhar shall be known as **STUDENTS' UNION** of Aronai College, Kokrajhar.

2. Objectives: The union shall devote itself to promote a healthy spirit of communitarian life among students and shall undertake such activities as may be helpful in enriching the academic, cultural, environmental and social life of the College.

3. Patron:

(i) The Principal of Aronai College, Kokrajhar shall be the patron and controlling authority of the Students' Union.

(ii) The decisions of the Students' Union shall become operative only after the approval of the Principal.

(iii) The Principal will allocate funds to the Students' Union for various committees/flora/activities.

(iv) The Students' Union shall function at the pleasure of the Principal.

(v) In any matter for which the constitution does not provide any provision or in matters of interpretation of this constitution, the Principal will exercise his inherent powers in the interest of the College and his/her rulings/decisions shall be final.

4. Staff Advisor:

(i) The Professor in-charge (One Senior Professor) of Aronai College, Kokrajhar will be the ex-officio Staff Advisor of the Students' Union.

(ii) The Principal, Aronai College, Kokrajhar will appoint Professor in-charge for the academic session and he will work at the pleasure of the Principal.

5. Voters: All students on the rolls of the College in the academic session shall be the voters for the Students' Union.

6. Students' Union:

The Students' Union shall consist of the following:

A) Students' Council

B) Executive Committee

A. Students' Council: The students' Council shall act as a legislative wing of the Students' Union. The Council shall function as a consultative body on matters of academic, cultural, games, students welfare and any other activity as may be referred to it by the Principal. It will consist of elected Class Representatives with Principal as chair.

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A.1. Class Representatives: The Voters from each class/section/constituency will elect their representative as per the programme notified by the Principal/Election Committee:

Sl. No.	Class	No. of representative
1	HS 1 st Year	01
2	HS 2 nd Year	01
3	FYUGP 1 st Semester	01
4	FYUGP 3 rd Semester	01
5	FYUGP 5 th Semester	01
6	FYUGP 7 th Semester	01

As per lyngdoh committee recommendation – one class representative will be chosen from 30-40 students. In case, in any subject, the number of students is less than 30, the classes will be clubbed with other class.

A.1.1 Formation of constituencies for the election of Class representative shall be the sole prerogative of the Principal and his/her decision shall be final.

A.1.2 Mode of Election of Class Representative: The Class representatives will be directly elected by the voters of a class/section/constituency by a secret ballot of cumulative vote system.

A.1.3 Eligibility for Class Representative:

a) He/She should be a regular student of College that he/she should have completed at least 01 (one) year in the current academic session.

b) Undergraduate students between the age of 17 to 24 may contest elections.

A.1.4 The students punished/suspended/rusticated by the Principal, during the election process, shall be deprived of voting/contesting rights.

B. Executive Committee of the Students' Union: The Executive Committee shall manage the affairs of the Students' Union. The Executive Committee shall consist of:

- a) Principal (ex-officio President)
- b) Vice-President
- c) General Secretary
- d) Assistant General Secretary/Joint Secretary
- e) Sectional/Departmental Secretaries
- i) Cultural

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- ii) Literary, Debate & Symposium
- iii) Outdoor Games & Sports
- iv) Indoor Games & Sports
- v) Social Service & Discipline
- vi) Boys' Common Room
- vii) Girl's Common Room

The executive committee shall frame the annual budget of the Students' Union in consultation with the Professor in-charge and "Committee on utilization of students' co-curricular activities fund". The annual budget thus framed, shall be discussed and passed by the Students' Council by a majority of vote of the members present, before the activities of the Students' Union commence for the academic session. The budget passed by the Students' Council shall become operative only after the approval of the Principal.

The Principal shall be the final authority with regard to the allocation of funds and expenditure incurred. Funds allocated and budgeted shall be spent in a manner approved by the Principal.

B.1 Office Bearers of the Executive Committee: Within 02 (two) working days of the declaration of election result, the elected class representatives shall select/elect among themselves as the following office bearers of the executive committee.

- a) Vice-President
- b) General Secretary
- c) Assistant General Secretary/Joint Secretary

B.1.2 Eligibility for the post:

(i) For the post of Vice-President and General Secretary, he/she should be a regular student of either FYUGP 3rd or 5th Semester class and should have completed at least 01 (one) year at the College in the current academic session.

(ii) For the post of Assistant General Secretary/Joint Secretary, he/she should be a regular student of undergraduate class and should have completed at least 01 (one) year at the College in the current academic session.

B.2 The appointment of sectional/departmental secretaries of Executive Committee: The Principal cum ex-officio President on advice of the Vice-President shall appoint the sectional/departmental secretaries of Executive Committee either from elected class representatives or by nomination.

7. Election and term of Office of the Students' Union:

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7.1 Election of the Students' Union shall be held under the overall supervision of the Principal, Aronai College, Kokrajhar who will appoint an election committee for this purpose. The composition of the election committee will be as follows:

- a) Chief Election Officer (Principal)
- b) Deputy Chief Election Officer (Vice-Principal or Senior Teacher)
- c) Staff Advisor (Professor in-charge)
- d) Two Teacher Members
- e) One independent Observer

The election committee will conduct the election. All the decisions regarding conducting the elections shall be taken up by the Election Committee with the approval of the Principal.

7.2 The Principal/Election Committee shall notify the dates and other details regarding the elections.

8. Grievance Redressal Mechanism:

8.1 There should be Grievance Redressal Cell with the Staff Advisor (Professor in-charge) as its chairman. In addition, two faculty members and two final year students – one boy and one girl (till the election results declared, students can be nominated on the basis of merit and /or participation in the co-curricular activities in the previous year). The grievance cell shall be mandated with the redressal of election-related grievances including complaints.

8.2 The Principal shall have appellate jurisdiction over all cases or controversies arising out of the conduct of elections in which the grievance cell has issued a final decision. Upon review, the Principal may revoke or modify the sanctions imposed by the grievance cell.

9. Meetings:

9.1 The meetings of the Students' Council/Executive Committee can be summoned from time to time with the prior approval of the Principal. The President of the Union shall ordinarily preside over the meetings of the Students' Council and the functions organised by the Students Union (he/she may himself take the chair or ask the Vice-President to do at such meetings). The minutes will be recorded.

9.2 Special meeting of the Students' Council can also be summoned if 1/3rd members of the Students' Council request for it in writing to the Principal.

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9.3 The quorum for a meeting shall be one-third of the total membership of the Students' Council. Business transacted of decisions taken without the quorum shall have no validity.

9.4 In all meeting of the Students' Council and Executive Committee, the President's or the Presiding Officer's ruling shall be final.

10. Amendments in the Constitution:

10.1 Any amendment of this constitution may be initiated by introduction of a motion by the Executive Committee or 1/3rd members of the Students Council, in writing, and passed by a majority of not less than 2/3rd of the members of the Students' Council present and voting. The motion when, passed, will come into force only after the approval of the Principal, Aronai College, Kokrajhar.

10.2 The Principal, Aronai College, Kokrajhar under article 3 (i to v) of this constitution may amend/suspend the constitution in the interest of the students and the College. The Principal, for this purpose, can appoint a committee to review the constitution.

10.3 No amendments shall be made in the constitution during the election process of the Students' Union by the Principal under article 9.2.

10.4 All amendments shall be made by an office order of the Principal and shall be incorporated at the proper places in the constitution. The amended constitution shall be published/notified before commencement of election process or whenever necessary.

11. Committees/Flora of the Students Union: For efficient functioning of the various activities of the Students' Union, all the following committees/flora will be constituted by nomination within one week of Students' Union Election and approved by the Principal. Members of all the committees/flora must be nominated from among students of each class. The respective secretaries who are member in-charge of the Forum will act as ex-officio chairperson of their respective forum.

11.1 Cultural Forum: The Cultural Forum shall devote itself to organise all the cultural activities of the Students' Union. It will have

(a) Advisors (Two) – Professors

(b) Chairperson – Cultural Secretary

(c) Members (Six) – One student from each class

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11.2 Literary, Debate & Symposium Forum: The Literary, Debate & Symposium Forum will devote itself to organise all the literary activities such as poem recitations, quiz competitions, Debates and Symposia, etc. of the Students' Union. It will have

- (a) Advisors (Four) – Professors (Dept. of English, Bodo, Assamese & Bengali)
- (b) Chairperson – Literary, Debate & Symposium Secretary
- (c) Members (Six) – One student from each class

11.3 Committee for Games & Sports: This committee will organise all the games and sports activities of the union in annual college week or in other events. It will have

- (a) Advisors (Four) – Professors
- (b) Chairperson – Outdoor Games & Sports Secretary
- (c) Co-Chairperson – Indoor Games & Sports Secretary
- (c) Members (Six) – One student from each class

11.5 Committee for Social Service & Discipline: This committee will devote itself to promote social service and will actively engaged in supervising the aspects of discipline in the college campus. The recommendations of this committee will be discussed by the executive committee of the Students' Union and forwarded to the Principal for necessary action/help/advice. This committee will have

- (a) Advisors (Two) – Professors
- (b) Chairperson – Social Service & Discipline Secretary
- (c) Members (Six) – One student from each class

- ❖ Advisors to these committees/flora will be nominated in accordance with the constitution by the Patron of the Students' Union, the Principal, Aronai College, Kokrajhar.
- ❖ All these committees/flora will work in consultation with the Principal, ex-officio President and Professor in-charge, Staff Advisor of Students' Union.
- ❖ In case members of a committee/forum are not functioning to the satisfaction of the President, they can be replaced with the approval of the Principal.



14.10.2026
Principal,
Aronai College, Kokrajhar
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Aronai College
Kokrajhar-783370